

SCHOOL DISTRICT OF C  
FIELD TRIP REC

*Lytle Bandy*

ADMINISTRATIVELY APPROVED  
PENDING BOARD APPROVAL  
JUNE 15, 2006

1. School Requesting: Middleburg High School
2. Transportation (Check one):  
School Bus/s \_\_\_\_\_ Automobile/s \_\_\_\_\_ Commercial Carrier  Other \_\_\_\_\_  
If commercial or other, state type: Southwest Airlines
3. Trip(s) overnight: yes  no \_\_\_\_\_ Trip(s) out-of-state: yes \_\_\_\_\_ no
4. Dates of Field Trip\*: July 17-22, 2006 Destination\*: Ft. Lauderdale, Florida  
\*For school buses . . . if more than one bus is requested, reference bus request form. South Florida Leadership Training Camp
5. Group Taking Trip: Student Council
6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board Form. \_\_\_\_\_
7. Educational Value of Field Trip: Leadership Development including but not limited to goal setting, group dynamics, problem solving, decision making, planning, organization, time management, effective communication, evaluation, and parliamentary procedure.
8. Supporting SSS Benchmark(s): Civics and Government Standard 2 (SS.C.2.4)
9. Number of Students\*: 3 Number of Chaperones\*: 1
10. Cost Per Student: \$403.60 Budget Code or Source to be charged: \_\_\_\_\_  
(Examples: Internal Accounts, 5100-331, Athletic Departments)
11. Departure Time\*: 9:30 a.m. Returning Time\*: 4:00 p.m.

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number/s: \_\_\_\_\_

**RECEIVED**  
MAY 31 2006

Secondary Education

Emma Kijah  
Teacher, Team Leader, Department Head, Etc.

David S. Bell  
Principal.

Lytle Bandy  
District Office Approval